

December 3<sup>rd</sup>, 2019 General Meeting was called to order at 5:30 pm by Mayor Darren Maday with council members Kevin Schleining, Ken Felion, Adam Steuer, Sheila Denton and clerk, Kathy Leet. Also in attendance was Larry Cain and JD Gorackowski.

Motion by Ken, second by Adam to approve the minutes from the November 5<sup>th</sup>, 2019 General Meeting. Motion carried.

Motion by Sheila, second by Adam to approve paying the November bills. Motion carried.

The fire department will check all hydrants and get back to council at January meeting. As for hydrant the county hit on Meagher Street last February their insurance declined repair due to hydrant not being marked. Claim has been submitted to cities insurance and waiting to see what they say.

Council discussed what to do about rocks by Terry Schultz's property as they are a hazard in right away. Adam is going to check with county about variance.

Motion by Ken, second by Kevin to approve paying the medical direction fee of \$500.00 for EMS and Sheila's Mandatory EMT Refresher of \$411.50. Sheila abstained from voting.

Motion by Ken, second by Kevin to approve EMS signing up with Odmap Overdose Detection so EMS can report overdoses that happen in our area. Sheila abstained from voting.

Motion by Adam, second by Sheila to pay final bill from tornado to Truman Fire in the amount of \$1,610.00 for use of their generator and \$80.00 for fuel for generator=\$1,690.00. Motion carried.

Motion by Ken, second by Sheila to transfer automatic deposit of \$9,926.73 to Firemen Relief Association for state aid. Adam abstained from voting.

Motion by Sheila, second by Ken to accept the proposals from Terry Viesselman and Derrick Greiner to provide legal services for the City of Granada starting January 2020. Motion carried.

Council discussed the new building permit and added a beginning and end dates. This was tabled until they talk to new attorney about fees for permits.

Karl Vlieger building permit was put on hold until Darren talks to City Attorney about having a completion time frame.

County contacted Darren about putting no parking signs by Gary Peterson's house due to all the vehicles on edge of road which create a problem for plowing. County will get back to city as to what plan will be.

Larry Cain presented a letter to each council member, mayor and clerk about the September 11<sup>th</sup>, 2019 special meeting not being run according to state statues. Council decided to just take letter to city attorney.

*- Dave After Meeting Ended*  
 Darren handed out a response letter to everyone at meeting from Minnesota Pollution Control that his drying operation is a temporary storage rule and under total storage limit/population limit.

Meeting adjourned at 6:37 pm.

**December Bills**

Darren Maday	124.67	Mayor
Kevin Schleining	78.50	Council
Adam Steuer	78.50	Council
Ken Felion	78.50	Council
Dale Strauser	173.64	Street/Plowing/Water
Joseph Nygaard	692.65	W & WW Operator
Kathy Leet	1,146.09	Clerk
EFTPS	1,030.94	Payroll Expense
MN Revenue	52.00	Payroll Expense
PERA	312.90	Payroll Expense
General Fund	537.92	Payroll Expense
Utility Consultants	398.50	Testing (Nov)
Federated Rural Electric	992.00	Electricity
BevComm	122.50	Telephone
Waste Management	451.44	Recycling
Gopher One Call	5.40	Locates
Intuit	14.96	Payroll Expenses
Intuit	474.00	Yearly fee for payroll
CFS	853.67	LP
Fleet & Farm	1.41	Plow bolts
Petty Cash	95.21	2 gal. paint, Supplies, desk
MN Revenue	40.00	Yearly Sales Tax (estimated)
League of MN Cities	58.00	Work Comp Ins after audit
Photo Press	37.35	USDA Grant Meeting
MN Ambulance Assoc.	75.00	Yearly Membership
Hawkins	2,866.47	Chemicals
Johnson, Berens & Wilson	577.50	Legal
Day Plumbing	138.65	Plow Shed furnace
Michelle Cain	43.91	Gallon of primer

## AGENDA

### Siren Hearing

6:00 pm Call from Alex with Verizon Wireless about installing small cell tower. Reason for call is installation planned within month. Carol Barrett asked about compensation for allowing pole on her property and Alex will address this.

Derrick Greiner

Introduction

Building permit fees and new form

Clean up ordinances: Misdemeanor or petty misdemeanor?

List address on billings please

Motion for the following positions: City Attorney, Prosecuting Attorney, Acting Mayor, Dog Catcher, Health Officer, City Newspaper, City Bank, Civil Defense Officer, Fire Chief, Street Superintendent and Water and Waste Water Superintendent.

Motion to allow council members to work for the city.

Carl Vlieger building permit.

Clerk Salary

Council/Mayor salary

Motion to approve Dale Strauser continuing to provide service for the city.

Motion and discuss payment due 2/1/20 to First Independent Bank for \$21,677.75 for water tower payment.

Water connection fees going up

January 2020 Utility Fund Statement November 30<sup>th</sup>, 2019 Balance \$ 43,952.75

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	Income
Water Sales	\$ 2,144.67
Unapplied	165.88
Waste water sales	1,724.58
Recycling	423.50
Capital Replacement	363.21
Deposit	300.00
New Meter	90.00
Late fee	10.00
Pets	13.99
SCORE	491.00
County Warrant	8,864.99 property taxes

November 2019 Bills Paid

Federated Rural Electric	450.00	Electricity
Kathy Leet	489.34	Clerk
Joseph Nygaard	691.65	Water/WW Operator
Dale Strauser	14.47	Water
General Fund	472.77	Payroll Taxes
Minnesota Revenue	77.00	Payroll Expenses
Waste Management	451.44	Recycling
Gopher One Call	2.70	Locates
Maguire Iron	1,650.00	Clean water tower
Core & Main	743.55	6 water meters and ends
MN Dept of Health	241.00	Water Connections
USA Blue Book	154.35	Hydrant caps/fluoride

Total Deposits	\$ 14,591.82
Total Expenses	\$ 5,438.27
December 31 <sup>st</sup> , 2019 Balance	\$ 53,106.30



STATEMENT OF ACCOUNTS December 31<sup>st</sup>, 2019

Savings

411205 General	321.79
781580 EC Dev	51,939.12
781599 CP	24,232.93
781601 Utility	29,993.48
846962 Emergency	3,756.58

Economic Development

#40657	6,766.19
#40767	8,875.40
#28339	7,922.01
#802916	7,719.50

C. D.'s

Well

#37985	5,160.50
#804405	5,990.09
#25843	5,406.88
#29337	7,911.67
#40660	32,609.65
#40531	13,949.67

General

#40529	48,187.28
#27832	16,752.96
#40768	17,970.92

Ambulance

#34880	3,645.57
#39924	2,288.72

Fire Truck

#40591	7,523.79
#39923	2,288.72

Capital Projects

#803964	17,367.92
#40658	12,530.02
#39921	11,490.40

Street Equipment

#802919	15,439.04
#40592	15,791.98

Street Improvements

#30422	20,801.81
#40659	12,530.02

Waste water

#30420	41,603.75
#40656	24,060.08
#40532	13,949.67

**Mary & Ken Felion**

**From:** "Davis, Aisia" <ADavis@lmc.org>  
**Date:** Monday, June 10, 2019 11:28 AM  
**To:** <felion@bevcomm.net>  
**Subject:** Research Question Submission

Hello Ken,

Thank you for contacting the League with a few research questions.

**Q1: Public Comment Notice**

I am not aware of any cities that require citizens to give the council 14 days' notice of their intent to bring an issue before the council. The council should look into having a policy in place related to city responses to citizen input at meetings. If your city is concerned about having enough time to research the issues brought before the council, rather than responding at the meeting, best practices suggest it is a good idea to not respond immediately or to take direct action in response to citizen requests. Instead, the city should adopt a policy that refers most citizen comments or requests to city staff for further research and a written report back to council. This allows the city the opportunity to gather all the facts and make a measured and fair response. The city should consult with its city attorney to discuss the pros and cons of having the council do anything other than listening during public comments.

In general, local governments have considerable latitude in establishing rules for the conduct of public meetings. A city or town may develop a comprehensive set of rules governing council procedures to suit its individual needs or it may adopt by reference formalized rules such as Robert's Rules of Order. Rules adopted by a local government will be valid as long as they do not infringe upon constitutional rights or conflict with state law.

Although they do not need to, most city councils schedule a portion of their meeting for public comment. This often is referred to as an open forum. During this part of the meeting the chair of the council will recognize members of the audience to speak briefly on topics that concern them. The "citizen participation" period is a time slot typically set aside on the agenda for citizens to address the council on any subject. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget or a proposed rezoning. During a public comment portion of the meeting, the citizens may be limited in the topics they are allowed to discuss and also limited as to how long they are allowed to talk. Remember, the purpose of the council meeting is to conduct the city's business, it is not a public forum. Limiting public comment time in the meeting is not a violation of the first amendment.

The Open Meeting Law does not require that citizens be allowed to participate and speak at council meetings (other than statutory public hearings). That Act merely specifies that the public has a right to attend council meetings, except for closed sessions. It is up to the council to determine in their rules of procedure if and for how long citizens will be allowed to speak at council meetings.

Local practices vary considerably with respect to reserving a place on the agenda for citizen participation. Many councils put this item toward the top of the agenda, so that citizens can make an appearance early in the meeting and then go about their business. Other councils reserve a place for citizen presentations at the very end of the agenda, while others make no provision at all. The presiding officer should inform visitors of the place on the agenda where they will be recognized to speak.

For more information on public comment periods, please also see the discussion beginning on page 26 of the MN Mayors Handbook, available here: [https://www.lmc.org/media/document/1/mayors\\_hdbk.pdf?inline=true](https://www.lmc.org/media/document/1/mayors_hdbk.pdf?inline=true).