

September 4, 2019 General Meeting was called to order at 5:30 pm by Mayor Darren Maday with council members Kevin Schleininger, Ken Felion, Adam Steuer, Sheila Denton and clerk, Kathy Leet in attendance. Also in attendance was Larry Cain, Butch and Kay Rowan.

Motion by Sheila, second by Adam to approve the minutes from the August 13th, 2019 General Meeting.

Motion by Ken, second by Kevin to approve paying the August bills.

Council discussed the sewer pipe collapse that occurred at Butch and Kay Rowan's in May. Rowan's feel this is a city expense due to the fact that collapse was after their property line in an easement with Brockmann's area. City read from a resolution governing the installation of the hook-ups to the city sanitation system: Where as it is the responsibility of the residence to get their units hooked-up to the system before the expiration date set by the Council. Dated 3-4-1980. Also noted in a resolution that all residential property owners, business units, churches and school notify the private and municipality utilities 24 hours in advance when digging in THEIR sew hook-up lines. Dated 5-5-1981. After reading these the Council feels it is the home owners responsibility to cover costs from the residence to the hook-up making this the responsibility of Rowan's. They will talk to their lawyer and get back to the council.

Council discussed what should be done with the old street signs and JD said if no one wanted them he would take them and make something with them. Council were all in favor of this.

Motion by Sheila, second by Adam to approve the building permit from Ken Felion for a shed.

Motion by Adam, second by Ken to approve the sign at Calvary Baptist Church but requested a timer to shut off or dim after 9 pm at night. Permit won't be issued until they decide if they are going to move forward with sign.

Council declined from issuing a permit to Chris Platt to put a camper on Gary Peterson's extra lot. Chris wanted water and sewer hooked up to it and city is concerned about water and sewer freezing in the winter and thought this can lead to many expenses and problems.

Motion by Ken, second by Kevin to approve a garage permit for Dan and Sheila Denton.

Resolution was tabled until city attorney can make adjustments to include natural disasters and not just involving fire.

Motion by Ken, second by Sheila to pay the Pearson bill for resealing the streets in the amount of \$44,020.90. Surface rock will be purchased by Kevin Schleininger at a fair market price.

Motion by Ken, second by Kevin to pay only half of the Erosion Control Plus bill in the amount of \$26,625.00 for fixing the frost boils and requested Jonathan Weerts to come to next meeting to address questions.

Motion by Ken, second by Sheila to allow Kathy to purchase paint for the inside of city hall.

Lights are needed for outside City hall/fire hall and a motion was made by Sheila, second by Ken to let DeWar Electric get the lights and install them plus underground wire.

Darren will check with Dennis Broviak to see if he is interested in making signage for city hall.

Council talked about the tornado appreciation and how many donations we have received and thinking things are going as planned.

Due to accountant unable to come tonight rescheduled budget and audit for 4:00 pm September 11, 2019.

Meeting adjourned at 6:56 pm.

September Bills

Kevin Schleining	156.99	Council
Adam Steuer	157.00	Council
Sheila Denton	157.00	Council
Ken Felion	156.99	Council
Dale Strauser	88.27	Mowing/Street
Joseph Nygaard	691.65	W & WW Operator
Kathy Leet	981.90	Clerk
EFTPS	511.20	Payroll Expense
MN Revenue	41.20	Payroll Expense
PERA	286.12	Payroll Expense
General Fund	499.51	Payroll Expense
Federated Rural Electric	839.00	Electricity (Estimated)
BevComm	126.20	Telephone
Waste Management	451.44	Recycling
Gopher One Call	6.75	Locates
Intuit	14.96	Payroll Expenses
Granada C Store	20.00	Fuel
Olson Rental	90.04	Rental Jack hammer
Yeager	197.74	Sweeper
Postmaster	215.00	Stamps
Utility Consultants	202.50	Testing
Richard Holmberg	6,500.00	2018 audit/2020 budget
Krahmer, Shaffer & Edmundson	400.00	2 fire proof file cabinets
Hill Site Care	352.50	Riser by Browns

AGENDA

Fire Hydrant caps

Look over billing for resheeting city hall \$14,875.00 due to Bob Schultz this included 8" insulation/trims J-trim & eve moldings/ keyless door knobs/AC assembly & installation/ overhead door weather stripping/mail slot cover and electrical box.

Mike & Chelsea Hinz

Building permit for front and back deck adding on 3 foot to each.

For the siren grant we need a Conflict of Interest Policy and I talked to League of MN Cities and he sent me examples but said lawyer should get this. I forwarded them to Jim along with USDA form and Jim drew one up. We need motions to adopt this policy.

Mike Grotte is wanting a POW flag up in park and is willing to donate a flagpole and flag. Wondering if city would donate one also so can have an American flag on both sides?

Motion needed to approve liquor license for Granada Bar and Grill and cigarette licenses for Bar and C Store.

~~September 11, 2019 Special Meeting~~ was called to order by Mayor Darren Maday at 4:00 pm with council members Kevin Schleining, Ken Felion, Adam Steuer, Sheila Denton and clerk, Kathy Leet. Also in attendance was Jonathan Weerts and Brooke Swart with Holmberg CPA's.

Motion by Sheila, second by Kevin to approve repaying Ken Felion for the air conditioner and wall sleeve he picked up for city hall in the amount of \$465.18.

Motion by Ken, second by Sheila to adopt the resolution allowing the city to have insurance companies withhold 25% of the final settlement or 25% of the actual cash value of the insured's land. This amount depends on the insured's amount of insurance. It also applies per state statute to property damaged by fire or explosion. City attorney Jim Wilson will file it with the Commissioner of Commerce after adopted. Motion carried.

Brooke Swart presented the audit and explained different pages to the council. The council then went through the budget for 2020 and set the levy at 3%. A motion was made by Ken, second by Adam to approve the budget and the 3% levy. Motion carried.

Motion by Sheila, second by Kevin to accept the audit for 2018. Motion carried.

Council had questions about some of the road patches for Jonathan Weerts and he said he had milled it out deeper on Becker Street and overlaid more on Reynolds than estimated for. He will come back and repair bump on Chipman Street. A motion was made by Ken, second by Kevin to pay Jonathan the second half of the bill in the amount of 27,625.00. Motion carried.

Council discussed having to raise the water and sewer rates with the accountant. Council discussed going to \$25.00 minimum water rate, \$2.10 per thousand after first 2000 gallons and sewer rates going to \$28.00. This was tabled until December meeting.

Motion by Kevin, second by Ken to make this a paid meeting as it was over 2 hours long. Motion carried.

Meeting adjourned at 6:15 pm.

October 2019 General Fund Statement August 31st, 2019 Balance \$134,503.48

	Income	
Utility Fund	438.92	
Fox Lake Conservation	196.65	
League of MN Cities	8,991.13	Tornado insurance claim
MN State	66.66	Fines

September 2019 Bills Paid

PERA	281.42	Payroll Expense
Bev Comm	129.02	Telephone
Kevin Schleining	78.50	Council
Dale Strauser	285.06	Street
Adam Steuer	78.50	Council
Ken Felion	78.50	Council
Sheila Denton	78.50	Council
Kathy Leet	476.46	Clerk
EFTPS	546.60	Payroll taxes
Federated Rural Electric	556.00	Electricity
Granada C Store	87.55	Fuel
Pearson	44,020.90	Seal Coat Streets
Yards-n-more	125.00	Spray parks
League of MN Cities	435.00	Annual membership dues
Kathy Leet	45.64	Repay for Maday plant
Petty Cash	72.70	Supplies
Erosion Control Plus	27,625.00	Fix Frost boils
DNR	2,250.00	Generator/lights
Erosion Control Plus	27,625.00	Final payment frost boils
Ken Felion	465.18	Repay for AC & wall sleeve
League of MN Cities	2,076.00	Work Comp Insurance
Intuit	14.96	Payroll expense

Total Deposits	\$ 9,693.36
Total Expenses	\$ 107,431.49
September 30 th , 2019 Balance	\$ 36,765.35

October 2019 Utility Fund Statement August 31st, 2019 Balance \$ 37,245.56

	Income
Water Sales	\$ 2,366.68
Unapplied	82.14
Waste water sales	1,999.72
Recycling	422.50
Capital Replacement	401.00
Tax	2.76
Deposit	48.94
Late fee	20.00

September 2019 Bills Paid

Federated Rural Electric	283.00	Electricity
Kathy Leet	476.47	Clerk
Joseph Nygaard	686.65	Water/WW Operator
General Fund	438.92	Payroll Taxes
Minnesota Revenue	73.40	Payroll Expenses
Waste Management	451.44	Recycling
Gopher One Call	21.60	Locates
Department of Health	241.00	Water Connections

Total Deposits	\$ 5,343.74
Total Expenses	\$ 2,672.48
September 30 th , 2019 Balance	\$ 39,916.82

STATEMENT OF ACCOUNTS August 30th, 2019

Savings

411205 General	321.69
781580 EC Dev	51,881.75
781599 CP	22,692.18
781601 Utility	29,960.35
846962 Emergency	3,754.93

Economic Development

#40657	6,749.01
#40767	8,852.86
#28339	7,896.93
#802916	7,680.56

C. D.'s

Well

#37985	5,147.40
#804405	5,974.88
#25843	5,389.76
#29337	7,886.62
#40660	32,526.84
#40531	13,914.25

General

#40529	48,064.92
#27832	16,699.92
#40768	17,925.29

Ambulance

#34880	3,627.18
#39924	2,282.91

Fire Truck

#40591	7,504.68
#39923	2,282.91

Capital Projects

#803964	17,323.82
#40658	12,498.20
#39921	11,432.44

Street Equipment

#802919	15,361.15
#40592	15,751.88

Street Improvements

#30422	20,625.64
#40659	12,498.20

Waste water

#30420	41,251.40
#40656	24,996.45
#40532	13,914.25