

November 5<sup>th</sup>, 2019 General Meeting was called to order at 5:42 pm by Mayor Darren Maday with council members Kevin Schleining, Ken Felion Adam Steuer and clerk, Kathy Leet in attendance. Sheila Denton was absent. Also in attendance was Michelle and Larry Cain and Gene Duncan.

Motion by Ken, second by Adam to approve the minutes from the October 2<sup>nd</sup>, 2019 General Meeting. Motion carried.

Motion by Kevin, second by Adam to approve paying the October bills. Motion carried.

Motion by Ken, second by Adam to approve resolution designating City hall as the polling place for the City of Granada. Motion was approved by all.

Larry Cain presented 4 building permits:

- (1) Move existing shed/garage to the NW corner of lot at residence. Motion by Adam, second by Kevin to approve move and permit. Motion carried.
- (2) Add on rear deck to the residence. Motion by Ken, second by Kevin to approve deck and permit. Motion carried.
- (3) Building a new garage at their residence. Motion by Ken, second by Adam to approve garage and permit. Motion carried.
- (4) At commercial building build a pole barn. Motion by Ken, second by Kevin to approve pole barn and permit. Motion carried.

Motion by Ken, second by Adam to approve ordering 6 new water meters and female unions. Motion carried.

Rocks on the corner of Terry Schultz's lot were discussed and council wondered if nuisance ordinance would cover this. Kathy is going to email Jim Wilson, city attorney, and get his input. Also checking in with him about having to have existing ordinance changed to charge for building permits.

Council discussed sanding for the school parking lot and decided they can't because sander doesn't work and at this time no plans to fix it.

Council asked if the fire department could check all of the fire hydrants so we have a total of all repairs needed for the next meeting.

Gene Duncan asked the city to check into the standing water in Holly Snyder's ditch. The city will contact Mike Forstner with the county to see what can be done to solve this problem.

Meeting adjourned at 6:24 pm.

**November Bills**

Darren Maday	124.67	Mayor
Kevin Schleininger	78.50	Council
Adam Steuer	78.50	Council
Ken Felion	78.50	Council
Dale Strauser	347.28	Street
Joseph Nygaard	691.65	W & WW Operator
Kathy Leet	969.03	Clerk
Fire Department	2,159.17	Yearly Payroll
First Responders	783.11	Yearly Payroll
EFTPS	535.74	Payroll Expense
MN Revenue	77.00	Payroll Expense
PERA	284.03	Payroll Expense
General Fund	472.77	Payroll Expense
Federated Rural Electric	863.18	Electricity (Estimated)
BevComm	122.71	Telephone
Waste Management	451.44	Recycling / Garbage
Gopher One Call	2.70	Locates
Intuit	14.96	Payroll Expenses
CFS	1,270.86	Oil, antifreeze and LP
Maguire Iron	1,650.00	Clean and inspect water tower
Fleet & Farm	141.17	Supplies/plow bolts
CNA Surety	100.00	Kathy's bond
Martin Co. Highway Dept.	569.88	Plow edges
Bob's Biffy's	68.00	Restrooms (he donated ½ of cost)
MN Department of Health	241.00	Water Connections
Core & Main	743.55	6 Water Meters, gaskets, ends
USA Blue Book	154.35	Hydrant caps/fluoride
Granada C Store	209.70	Fuel
River Bend Office	100.00	Black Tonner (estimate)
Petty Cash	80.88	Postage, Supplies

## AGENDA

Fire Department report on repairs to hydrants.

Bill from South Central MN EMS for 500.00 and Shelia Denton Mandatory EMT Refresher \$411.50 if approved need motion to pay these.

We received the 1<sup>st</sup> check from Homeland Security Emergency Management form tornado in the amount of \$21,002.54. Total of cities payout on this portion was \$28,003.39 but the only reimburse us for 75%. We still have one bill left to pay which is to Truman Fire Department in the amount of \$1,610.00 for use of their generator and \$80.00 for fuel for generator=\$1,690.00. Motion needed. We have one more check coming yet from tornado after roofs done and insurance in the amount of \$2,831.25.

Motion to transfer Firemen Relief state aid in the amount of \$9,926.73 that was deposited in General Fund by the State.

City attorney Jim Wilson has given the city notification of his resignation effective 12/31/19. Kathy has proposals from Derrick Greiner and Terry Viesselman.

Proof read and make corrections to new building permit form.

Building permit for Karl Vlieger.

New signage by county at Meagher St and N. Main Street.

Up date on generator funding.

Darren Maday on behalf of Maday Farms.

December 2019 Utility Fund Statement    October 31<sup>st</sup>, 2019    Balance    \$ 41,900.09

	Income
Water Sales	\$ 1,851.56
Unapplied	329.64
Waste water sales	1,571.36
Recycling	297.00
Capital Replacement	295.00
Tax	2.76
Deposit	320.50
New Meter	200.00

October 2019 Bills Paid

Federated Rural Electric	222.00	Electricity
Kathy Leet	566.61	Clerk
Joseph Nygaard	691.65	Water/WW Operator
Dale Strauser	14.47	Water
General Fund	519.14	Payroll Taxes
Minnesota Revenue	57.00	Payroll Expenses
Waste Management	451.44	Recycling
Gopher One Call	14.85	Locates
Utility Consultants	278.00	Testing

Total Deposits	\$ 4,867.82
Total Expenses	\$ 2,815.16
November 30 <sup>th</sup> , 2019 Balance	\$ 43,952.75

December 2019 General Fund Statement   October 31<sup>st</sup>, 2019   Balance   \$ 16,483.30

	Income
Utility Fund	519.14
Fox Lake Conservation	298.75
HSEM (tornado)	21,002.54

October 2019 Bills Paid

PERA	311.32	Payroll Expense
Bev Comm	126.72	Telephone
Darren Maday	124.68	Mayor
Kevin Schleining	78.50	Council
Dale Strauser	188.11	Mowing
Adam Steuer	78.49	Council
Ken Felion	78.50	Council
Sheila Denton	78.49	Council
Kathy Leet	569.84	Clerk
EFTPS	540.94	Payroll taxes
Federated Rural Electric	439.00	Electricity
Granada C Store	63.40	Fuel
Intuit	12.83	Payroll expense
Johnson, Berens, & Wilson	630.00	Legal
B & B Sanitation	152.31	Dumpster for appreciation
Waste Management	91.95	Garbage
Yeager	9.89	Bob Cat repairs
Napa	87.98	Parts
Fleet & Farm	13.82	Antifreeze for park

Total Deposits                                  \$ 21,820.43

Total Expenses                                    \$ 3,676.77

November 30<sup>th</sup>, 2019 Balance                  \$ 34,626.96

STATEMENT OF ACCOUNTS October 31<sup>st</sup>, 2019

Savings

411205 General	321.76
781580 EC Dev	51,881.75
781599 CP	22,692.18
781601 Utility	29,960.35
846962 Emergency	3,754.93

Economic Development

#40657	6,766.19
#40767	8,852.86
#28339	7,896.93
#802916	7,700.11

C. D.'s

Well

#37985	5,160.50
#804405	5,974.88
#25843	5,406.88
#29337	7,886.62
#40660	32,609.65
#40531	13,914.25

General

#40529	48,064.92
#27832	16,699.92
#40768	17,925.29

Ambulance

#34880	3,636.41
#39924	2,288.72

Fire Truck

#40591	7,523.79
#39923	2,288.72

Capital Projects

#803964	17,323.82
#40658	12,530.02
#39921	11,461.54

Street Equipment

#802919	15,400.26
#40592	15,791.98

Street Improvements

#30422	20,714.02
#40659	12,530.02

Waste water

#30420	41,428.16
#40656	24,060.08
#40532	13,914.25

**City of Granada  
Building Permit Application**

To the City Council of the City of Granada in Martin County, State of Minnesota.

Information about you

Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Cell# \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Address of your project \_\_\_\_\_

As owner of said property I am applying for a building permit to:

\_\_\_\_\_  
\_\_\_\_\_

Type of Construction Material: \_\_\_\_\_  
Front or width in feet \_\_\_\_; Side or length in feet \_\_\_\_; Height in feet \_\_\_\_;  
No. of stories \_\_\_\_.

I hereby agree that, in case such permit is granted, that all work which shall be done and all materials which shall be used shall comply with the plans and specifications therefor herewith submitted and with all ordinances of City of Granada applicable thereto. Note that everything must be 10' from property lines with the exception of a fence which is 3'. It is the responsibility of the lot owner to have property surveyed so know where lot lines are as city is not liable for locating property lines.

**Details of Plan**

*Fee*      *ORDINANCE* (52)